

**Environmental / Shade Tree Commission
Beachwood Municipal Complex
1600 Pinewald Road**

**October 17, 2016 – Minutes
7:00 PM**

Call to Order and Flag Salute were led by Chairman Schmidt.

Opening Statement: Ladies and Gentlemen, pursuant to the applicable portions of the New Jersey Open Public Meetings Act, adequate notice of this meeting has been given. The schedule of this meeting of the Environmental/ Shade Tree Commission of the Borough of Beachwood is listed in the notice of meetings posted on the Bulletin Board located in the Municipal Complex Building and delivered to the Asbury Park Press on January 20, 2016.

ROLL CALL:

MEMBERS PRESENT: Maria Bird, Sarah Mc Nabb, Theresa Nielsen, Carl Schmidt

ALSO PRESENT: Councilman Zakar

MEMBERS EXCUSED:

MEMBERS ABSENT:

RESOLUTION #2016 – 15 Approval of Minutes from September 19, 2016 meeting:

Motion:	Ms. Mc Nabb	Second:	Ms. Bird
Approve:	All	Oppose:	
Abstain:			

OLD BUSINESS:

1. Restoration of Centennial Fountain

Mr. Schmidt reported that the pump is in but not installed because of the upcoming winter months. Ms. Mc Nabb created an informational page about the fountain for the paver order form. Members reviewed and discussed having March 3, 2017 as the deadline to submit order. It was believed that the engraver would need a three week turnaround time. Members also made changes to the order form. Updated form to be available at the Bonfire scheduled for October 22nd. Also set the maximum number of engraved pavers to 150. Members discussed commemorative plaque to be installed at site. Ms. Bird to work out design and bring to the next meeting.

2. Status report on Pumpkin Decorating Contest

Ms. Mc Nabb reported that she obtained gift certificates for the first, second and third place winners for each division. First prize is a \$20 gift card for Toys R Us, second prize is a \$15 gift card for L Gourmet, and third prize is a \$10 gift card for Two Sisters Ice Cream Shop. Members discussed honorary mention prizes. It was decided to get 10 small ice cream cone gift certificates from Sundaes Ice Cream for the honorable mention winners.

Members were advised to be at the beach by 4:30 pm on October 22nd. Intake to the pumpkins will take place between 5:00 pm and 6:00 pm.

3. Community Garden Update

Mr. Schmidt reported that he sent an email to all gardeners that we will be having a clean up day on Sunday, November 13th at 1:00 pm. The gardeners were advised if they were not renewing for 2017 to return their key with name and lot number. Also they were advised if they want to change lots for next year they can do so.

NEW BUSINESS: NONE

OPEN TO THE GENERAL PUBLIC AT 7:50 PM

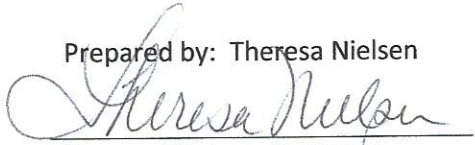
Motion: Ms. Mc Nabb Second: Ms. Bird
Approve: All Oppose:
Abstain:

CLOSE TO THE GENERAL PUBLIC AT 7:55 PM

Motion: Ms. Bird Second: Ms. Mc Nabb
Approve: All Oppose:
Abstain:

ADJOURNED AT 8:00 PM

Prepared by: Theresa Nielsen


Theresa Nielsen, Secretary

Attested by: 
Carl Schmidt, Chairman