

BOROUGH OF BEACHWOOD NOTICE FOR IT SERVICES

NOTICE is hereby given that the Borough of Beachwood will receive competitive contracting proposals for its annual IT Service for opening on **Friday, March 17, 2023 at 10:00 a.m.** at the office of the Borough Clerk, 1600 Pinewald Road, Beachwood, New Jersey in accordance with the technical specifications on file (Schedule A – IT Criteria) with the Beachwood Borough Clerk and available for public inspections Monday through Friday, 8:30 a.m. to 4:00 p.m.

All proposals shall be in accordance with the requirements of N.J.S.A. 10:5-31, et seq. and N.J.A.C. 17:27 and each competitive contractor shall submit a copy of its business registration certificate as issued by the State of New Jersey. Notice with Schedule A (IT Criteria) is available on the Borough's website at www.beachwoodusa.com under the Borough Legal Notices Tab.

All proposals will be submitted via mail or hand delivery to:

***Borough of Beachwood
IT SERVICES BID
1600 Pinewald Rd. Beachwood NJ 08722
Attn: Susan A. Minock, RMC - Municipal Clerk***

The Borough reserves the right to accept and/or reject any and all proposals.

Submitted by, Susan A. Minock, RMC - Municipal Clerk

SCHEDULE A IT Services Criteria

Please provide proposal based on the following:

- On-Site and remote support during normal business hours
- On-Site and remote support outside normal business hours
- Off-Site backup
- On-Site Service calls
- On-Site Scheduled Maintenance Services
- Coverage of Municipal Complex (Administration, Construction, Court), Police, & DPW
- Inventory of equipment
- Time expectation of rendering on-site services

Agreement between Borough and IT Service will run from April 1, 2023 through March 31, 2024

	<u>Desk Top Computers</u>	<u>Laptop Computers</u>	<u>Desk Top Printers</u>
Boro Hall	13		11
Court		1	1
Police Dept	13	11	7
DPW	6	3	5
2 Hidden WIFI Accounts for PD and Court only			